

Complete this form if the restaurant establishment you operate is required to use a sales recording module (SRM) and you wish to benefit from the subsidy program for restaurateurs. You can also complete this form to request a review of your subsidy application.

For more information about the subsidy program, read the documents Subsidy Program for Restaurateurs (IN-574-V) and Requirements for Leased or Rented Equipment Under the Subsidy Program for Restaurateurs (IN-574.A-V), which are available on our website at www.revenu.gouv.qc.ca/resto.

The subsidy program was implemented to support restaurateurs that, in order to meet the requirements of the new fiscal measures,

- acquire and install SRMs;
• acquire, rent or lease and install cash registers, point-of-sale (POS) systems and receipt printers; or
• update their cash registers, POS systems or receipt printers.

- Notes: • You must file a subsidy application for each restaurant establishment.
• If you request a review of your application, enter the subsidy application number assigned by Revenu Québec. This number is shown on the notice that you received.

Subsidy application number []-[]

1 Identification of applicant

Name of applicant, Identification number, File, Suite, Number, Street, P.O. box, City, town or municipality, Province, Postal code, Area code Telephone, Extension

2 Identification of restaurant establishment

Name of restaurant establishment, Identification number of restaurant establishment, Address of restaurant establishment, Suite, Number, Street, P.O. box, City, town or municipality, Province, Postal code, Is this restaurant establishment considered a new restaurant establishment? Yes No

3 Information about the devices used in the restaurant establishment

How many cash registers or POS systems are used in the restaurant establishment?
How many receipt printers are used in the restaurant establishment? (Do not include printers used by the kitchen staff or those in storage.)
How many SRMs are covered by this subsidy application?

4 Identification of installer registered for QST purposes

Name of installer, Identification number, File, Address of installer's head office, Suite, Number, Street, P.O. box, City, town or municipality, Province, Postal code

5 Subsidy for acquiring and installing SRMs

For each installed and activated SRM covered by this application, enter the information requested in the table below.

In the last column, enter the amount from column A or B, whichever is **lower**.

If there is not enough space, enclose with your application a separate table on which you have entered the required information. You can photocopy the table below or use a spreadsheet program to create a table with **the same items** in the **same order**.

| | SRM serial number | SRM number | Amount of eligible expenditures ² per SRM (A) | Maximum subsidy per SRM ³ (B) | Amount requested |
|--|-------------------|------------|--|--|------------------|
| 1 | | | | \$1,053 | |
| 2 | | | | \$975 | |
| 3 | | | | \$975 | |
| 4 | | | | \$975 | |
| 5 | | | | \$975 | |
| 6 | | | | \$975 | |
| 7 | | | | \$975 | |
| 8 | | | | \$975 | |
| Subsidy for acquiring and installing SRMs | | | | | |

6 Subsidy for updating or acquiring and installing cash registers, POS systems and receipt printers

Complete lines 1 through 13. If you are requesting a review of your application, complete only lines 1 and 3.

Sales

Enter the sales figure of the restaurant establishment. The sales figure is either:

- the total taxable and zero-rated sales in the last 12 full months before the first SRM was activated in the restaurant establishment; or
- the total taxable and zero-rated sales as indicated in the last financial statement issued in the year before the first SRM was activated in the restaurant establishment.

If you are operating a new restaurant establishment, enter \$199,999.

| | |
|--|---|
| | 1 |
|--|---|

Limit on eligible expenditures

If the sales figure on line 1

- is less than \$200,000, enter \$2,500;
- is between \$200,000 and \$1,000,000, enter \$5,000;
- is over \$1,000,000, enter \$7,500.

| | |
|--|---|
| | 2 |
|--|---|

Amount of eligible expenditures⁴

Enter the amount from line 2 or 3, whichever is **lower**.

| | |
|--|---|
| | 3 |
|--|---|

| | |
|--|---|
| | 4 |
|--|---|

Calculation of the amount of the subsidy

If the amount on line 4

- is less than \$2,500, carry the amount to column A;
- is between \$2,500 and \$5,000, carry the amount to column B;
- is over \$5,000, carry the amount to column C.

| | A | B | C |
|---|------|---------|---------|
| | | | |
| - | 0 | \$2,500 | \$5,000 |
| = | | | |
| x | 100% | 50% | 25% |
| = | | | |
| + | 0 | \$2,500 | \$3,750 |
| = | | | |
| x | % | % | % |
| = | | | |

Subtract line 6 from line 5.

Multiply line 7 by line 8.

Add lines 9 and 10.

If all SRMs in the restaurant establishment were activated by March 31, 2011, enter 80%.
If one or more SRMs in the restaurant establishment were activated after March 31, 2011, enter 40%.

Multiply line 11 by line 12.

Subsidy for cash registers, POS systems and receipt printers

7 Consent

Check one of the two boxes below:

- I **authorize** Revenu Québec to consult the tax file of the applicant in order to certify the reported sales figure of the restaurant establishment covered by the application.
- I **do not authorize** Revenu Québec to consult the tax file of the applicant.

Note

If Revenu Québec is not authorized to consult the applicant's tax file, the sales figure of the restaurant establishment used to establish the limit on eligible expenditures is deemed less than \$200,000.

Authorized representative (please print)

Signature of authorized representative

Position

Date

8 Certification

- I have read and accept the terms and conditions of the subsidy program for restaurateurs. I am aware that if I fail to comply with the terms and conditions, or if the terms and conditions are modified, Revenu Québec can, if deemed appropriate, recover all or part of the subsidy that was granted.
- I certify that the information provided in this form is accurate and complete.

Authorized representative (please print)

Signature of authorized representative

Position

Date

9 Request for a cheque payable jointly

Complete this part to request a cheque payable jointly.

I request that the total amount, including the subsidy for SRMs and the subsidy for cash registers or POS systems and receipt printers, be paid by a cheque payable jointly to both the applicant and the installer.

Authorized representative (please print)

Signature of authorized representative

Position

Date

Notes

- The term "new restaurant establishment" refers to a restaurant establishment where an eligible restaurateur provides, on or after September 1, 2010, the first meal in the course of its operation.
- Eligible expenditures include the cost of purchasing an SRM, as well as the costs related to the installation, cabling, transportation, and other fees that the installer can reasonably justify. They do not include taxes, maintenance or repair costs, service contracts, training, extended warranties and other recurrent activities.
- The amount of \$1,053 is applicable to only one SRM of a restaurant establishment. An amount of \$975 is applicable to the other SRMs of a restaurant establishment.
- Eligible expenditures include the costs related to acquiring, installing and cabling cash registers, POS systems and receipt printers, as well as other expenditures incurred to render such equipment operational. They do not include taxes, maintenance or repair costs, service contracts, training, extended warranties and other recurrent activities. To calculate the amount of eligible expenditures related to a rental contract or lease, refer to the section entitled "Calculating eligible expenditures" in the *Requirements for Leased or Rented Equipment Under the Subsidy Program for Restaurateurs* (IN-574.A-V).

General information

Filing the application

You must mail your subsidy application and supporting documents **by December 31, 2011**, to

Revenu Québec
Service d'implantation et de suivi des modules d'enregistrement des ventes
3800, rue de Marly, secteur 1-2-9
Québec (Québec) G1X 4A5

Documents to be enclosed with the application

You must enclose, as applicable,

- all original invoices proving that each SRM covered by the application was acquired and installed. The invoices must indicate
 - the name and address of the applicant (restaurateur),
 - the name and address of the restaurant establishment,
 - the number of SRMs installed,
 - the cost and the serial number for each SRM,
 - the cost and a description of the cabling and the connectors for each SRM,
 - the installation cost for each SRM;
- all original invoices proving that each cash register or POS system and each receipt printer was updated or acquired and installed. The invoices must indicate
 - the name and address of the applicant (restaurateur),
 - the name and address of the restaurant establishment,
 - the cost of all equipment covered under the subsidy application and the following information:
 - model(s) of cash registers or POS systems with the name(s) of their manufacturer(s) or developer(s),
 - make(s) and model(s) of the receipt printers,
 - a list of components (cabling, memory module, etc.),
 - installation costs;
- a copy of the rental contract or lease of the cash registers or POS systems and receipt printers and the original documents supporting eligible rent paid or due.

Payment of the subsidy

The subsidy will be paid only after we have received two consecutive periodic sales summaries (*Sommaire périodique des ventes*) for each activated SRM in the restaurant establishment, each covering a full month and containing actual sales data. You must send those periodic sales summaries following the usual procedure. Do not send them with your application.

Information

For more information, visit our website at www.revenu.gouv.qc.ca/resto or contact us at one of the following numbers:

- 418 659-4692, if you are in the Québec City area;
- 514 873-4692, if you are in the Montréal area;
- 1 800 567-4692 (toll-free), if you are elsewhere in Québec.